The LETTA Trust

c/o Bygrove Primary School, Bygrove St, Poplar, London, E14 6DN

We are looking for a

Premises Assistant

Scale 4, (£24,703 - £ 26,062) all year round

to start **as soon as possible**

At LETTA we believe that a high quality education has the power to change lives. Our pupils are at the heart of everything we do. They are happy, friendly and well- behaved and they love learning. We have a dedicated staff team. We work hard together at doing the right things but we have a lot of fun doing it.

Our school buildings and grounds play an important part in pupils' safety, wellbeing and learning. If you are someone who takes pride in keeping things in good repair; clean, tidy and attractive, this job would suit you well. We believe that women make good premises assistants too and would welcome applications from everyone.

This is what we are looking for:

- Someone who takes pride in the environment and enjoys making and fixing things
- A team player with good interpersonal skills who relates well to children and adults
- A self-motivated solution finder with a positive attitude and a sense of humour
- Someone keen to learn and improve their skills
- The post holder will be required to work across the two schools currently as part of the Trust.

This is what we offer you:

- Regular 1:1s with your Line Manager focusing on coaching and mentoring
- The opportunity to work closely with a premises team across the Trust
- A range of training and career progression
- Pay ranges in line with the best in the borough

How to apply:

- Online application pack is available on link: https://www.letta.org.uk/join-us/
- To discuss the post or arrange a visit, email Shelema Begum, HR Manager: hr@letta.org.uk
- Please return your application to: hr@letta.org.uk

Closing date for applications: Monday 3rd October 2022, midday
Interviews: Wednesday 5th October 2022

The LETTA Trust is committed to safeguarding children. All post holders are subject to satisfactory enhanced DBS and safer recruitment checks

We ensure fairness & equal opportunities throughout our staff team and welcome applications from suitably skilled candidates regardless of gender, ethnicity, disability, sexuality, religion or age.